



**LOKMANYA TILAK MUNICIPAL
MEDICAL COLLEGE & GENERAL
HOSPITAL, SION, MUMBAI**



INFORMATION BROCHURE

FOR

MBBS ADMISSION

ACADEMIC YEAR 2025-26

BRIHANMUMBAI MUNICIPAL CORPORATION, MUMBAI
Lokmanya Tilak Municipal Medical College & General Hospital, Sion
College Building, Dr. Babasabeb Ambedkar Road,
Sion, Mumbai – 400022 (Maharashtra)
Tel No.022-24063042 / 43/ 44.
Email: hc.edu@ltmmc.edu.in
Website: www.ltmgh.com

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BRIHANMUMBAI MUNICIPAL CORPORATION (BMC)

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LOKMANYA-TILAK MUNICIPAL MEDICAL COLLEGE

LOKMANYA TILAK MUNICIPAL GENERAL HOSPITAL,
SION, MUMBAI - 400 022.



ADMISSION NOTICE

MBBS COURSE - [Academic Year 2025-2026]

Name of the Medical College - Lokmanya Tilak Municipal Medical College & General Hospital, Sion, Mumbai - 400022.

Run by: Brihanmumbai Municipal Corporation, Mumbai.

Affiliated to: Maharashtra University of Health Sciences, Nashik.

Recognized by: National Medical Commission (NMC), New Delhi.

College contact details:

- Admission Cell - Student Section, Room No.12, College Building, Lokmanya Tilak Municipal Medical College & General Hospital, Sion, Mumbai.
- Address: Dr. Babasaheb Ambedkar Road, Sion, Mumbai - 400022.
- Email: hc.edu@ltmmc.edu.in
- Phone No.(Office): 022-24063042. (For queries Related to Admission will be answered during only 11.00 AM to 05.00 PM)
- Website: www.ltmgh.com

Hostel Accommodation Notice for First Year MBBS Students

Due to the increase in the number of UG (MBBS) seats from the Academic Year 2019-2020, all hostels of Lokmanya Tilak Municipal Medical College are currently fully occupied. Our hostel wardens have made continuous and sincere efforts over the past year to identify additional accommodation facilities for UG students. However, despite their best efforts, no suitable accommodation could be arranged in the nearby areas. In light of this, we regret to inform that hostel accommodation cannot be provided to all newly admitted First Year MBBS students at this time. Hostel allotment is currently available only for students residing outside the Mumbai Metropolitan Region, and that too from Second Year, Second Term, after the outgoing interns vacate their rooms. We request all newly admitted students and their parents to kindly make their own arrangements for accommodation.

- **Government Bond:** As per Government Resolution No.MED 1021/CR128/21/Ed-2 Dated 13.06.2022 and any G.R. issued in this regard from time to time, candidates joined against the seats of Government / Municipal Corporation colleges for admission to MBBS Course either through GOI nominee, All India quota or State Quota will be required to sign a bond to serve the Government of Maharashtra or local self government or Defence services for a period of one year. This bond is compulsory and can not be waived off. Additionally, he / she will be required to sign an undertaking to the effect that he / she will not leave India within a period of five years from the date obtaining the degree, otherwise he / she will have to pay Rs.10,00,000/- (Rs. Ten lacs only) as penalty.
 - Indemnity Bond Format (soft copy available on college website)
 - Undertaking Format (soft copy available on college website)

Important Instructions for MBBS Admission Process

All aspiring MBBS students are hereby informed that the admission process at our college commences after candidates are allotted seats through NEET (National Eligibility cum Entrance Test) counselling—either under the **All India Quota (15% of seats)** or the **State Quota (85% of seats, managed by state authorities)**.

1. Reporting to College:

- Report to the **Student Section** with Allotment Letter at 10.00 AM.
- The college will remain open on all bank holidays, Saturday & Sunday during admission rounds.
- The college will verify the documents to ensure eligibility, following which candidates must complete their admission as per the procedure.
- Usually the procedure gets completed in one day. Students reporting late, may require additional day.

2. Document Submission:

- Candidates must submit their **original documents, pen drive** (details of data mentioned at Page No.6) and **3 xerox sets** as per the checklist provided in **Annexure 'A'**.

3. Document Verification:

- All submitted documents will be verified by the Admission Committee before finalizing the admission process.

4. Fee Payment:

- After successful verification, candidates must deposit the **Demand Draft (D.D.) or Pay Order** at the **Cash Section** to confirm their admission.
- On Bank Holiday, Saturday & Sunday, the college will accept payment by Cheque. However the student must submit DD/Pay Order on the next working day and collect the Cheque.
- Fees will be accepted via **Cheque** on Saturdays and Sundays (holidays), and a Demand Draft or Pay Order should be submitted on the following day.
- The fee structure for All India Quota is enclosed and marked as **Annexure 'B'**.
- The fee structure for State Quota is enclosed and marked as **Annexure 'C'**.

5. Admission Form:

- Upon fee payment, the **CASH SECTION** will issue the **Admission Form** after collecting of **Rs.590/-** in Cash (non-refundable).
- The form must be **duly filled and submitted** to the **Student Section**.

6. Retention of Admission:

- Candidates who wish to **retain their admission** at our college are required to submit the **Retention Form** within the **stipulated time**.
- The proforma of Retention Form is enclosed and marked as **Annexure- J**.

7. Admission Cancellation Policy:

- Students **cancelling their admission due to upgradation** will be required to pay a **cancellation fee of Rs.1500/-**.
- All the documents and demand draft of payment made will be issued to the candidate on the same day.
- The proforma of Cancellation Form is enclosed and marked as **Annexure- X**.

Cut-off (Admission Year 2024-25) (All India Quota)

Category	Highest		Lowest	
	AIR	NEET Marks	AIR	NEET Marks
SC	66678	610	118172	565
ST			143796	545
OBC	4285	687	10290	675
EWS	10331	674	10549	673
OPEN	3005	691	7167	680
PH			777317	248

Cut-off (Admission Year 2024-25) (State Quota)

Category	Highest		Lowest	
	AIR	NEET Marks	AIR	NEET Marks
SC	39323	636	88465	590
ST	135563	551	199121	504
VJA	10909	672	38729	636
NTB	25465	651	41624	633
NTC	11612	671	17429	662
NTD	9397	675	16323	664
OBC	6501	681	14173	667
EWS	12955	670	25741	651
SEBC	7276	680	15256	665
OPEN	2943	691	9357	675
D1			20763	657
D2			13018	670
D3			18893	660
PH			1026845	188

ANNEXURE-'A'

The following certificates in original and their photocopies must be produced / submitted for scrutiny at the time of physical document verification, as when as at the time of admission.

S.N.	Name of certificates required at the time of admission
1)	a) Nationality certificate issued by District Magistrate/ Additional District Magistrate or Metropolitan Magistrate (Competent Authority for issue of such certificate) OR b) Valid Indian Passport OR c) School Leaving Certificate of HSC/12 th Std. Indicating nationality of candidate as Indian.
2)	Domicile Certificate issued by District Magistrate / Metropolitan Magistrate / Addl. District Magistrate or Competent Authority for issue of such certificate.
3)	S.S.C. (or equivalent) Passing Certificate (For Date of Birth)
4)	S.C.C. (or equivalent) Marksheet Certificate
5)	H.S.C. (or equivalent) Marksheet
6)	NEET UG-2025 Online Application Form
7)	Copy of Online Application Form (Latest) filled on www.mahacet.org (For State Quota)
8)	NEET UG-2025 Admit Card of Exam issued by NTA
9)	NEET UG-2025 Marksheet
10)	Allotment Letter issued by MCC / State CET Cell (4 copies)
11)	Medical Fitness Certificate (Annexure-H) (Duly signed by Registered Medical practitioner like MBBS, MD/MS)
12)	Caste Certificate (if applicable)
13)	Caste Validity Certificate (if applicable) (For Outside Maharashtra Students (OMS) Letter from magistrate that your state does not issue caste validity certificate will be compulsory as per attached proforma (Annexure-IV))
14)	Non Creamy Layer Certificate Valid upto 31.03.2026 (if applicable)
15)	Eligibility Certificate for EWS category issued by appropriate authority, (As per prescribed format) for the year 2025-26.
16)	Migration Certificate (if HSC Board is other than Maharashtra Board)
17)	College Leaving Certificate / Transfer Certificate
18)	Defense Certificate D1 / D2 / D3 – (if Applicable) All certificates as per NEET UG-2025 Information Brochure... (For State Quota Students only)
19)	Hilly Area Certificate (if Applicable) (For State Quota Students only) (Parent's Domicile in hilly area required & SSC / HSC of candidate from Hilly area)
20)	Person with Disability (PWD) Certificate (if Applicable) (Medical Fitness Certificate of Authorized Medical Board)
21)	MKB Certificate (if Applicable)
22)	Orphan Certificate (if applicable) respective certificate from Women and Child Welfare department (For State Quota Students only)
23)	Aadhar Card (original will be returned after verification)
24)	Income Certificate of parents (Those parent have yearly income below 8 Lakhs) (For VJ, NT-1, NT-2, NT-3, OBC, SBC & EWS category candidate)

Please Note :

- 1) All students are required to submit the above documents in **Original** alongwith **3 sets of photocopies**, during the admission process.
- 2) All photocopies must be **self-attested**. Photocopies must be clear and legible.
- 3) Incomplete or incorrect documentation may lead to **cancellation of admission**.
- 4) Students are advised to keep extra 10 attested copies of all certificates for their future requirements.

Guidelines to Prepare above documents in PDF & JPEG Format

- Each of the above document to be scanned **individually** and saved as a separate **PDF** as well as **JPEG** file.
- **Scanning Tips:**
 - Use a well-lit surface.
 - Keep the document flat and clean.
 - Scan one document at a time.
 - Make sure the text is readable and no parts are cut off.
- **Saving Formats & Naming Conventions:** For Each Document:
Save as:
 - One separate PDF file
 - One separate JPEG file (image format)
- **File Naming Format:** Use clear and consistent file names, e.g.:

Document	PDF File Name	JPEG File Name
10th Marksheet	10th_Marksheet_NEETRollNo.pdf	10th_Marksheet_NEETRollNo.jpg
NEET Scorecard	NEET_Score_NEETRollNo .pdf	NEET_Score_NEETRollNo.jpg
Caste Certificate	Caste_Certificate_NEETRollNo.pdf	Caste_Certificate_NEETRollNo.jpg

Replace NEETRollNo with your actual NEETRollNo.

➤ File Size & Quality

Format	Recommended Size	Tips
PDF	<600 KB each	Compress if needed using tools like SmallPDF, ILovePDF, or PDF24
JPEG	<600 KB each	Save in medium-high quality, avoid overly large images

➤ Storing & Sharing

- Create a folder named: YourName_Documents_MBBS
- Inside, make two subfolders:
 - PDF_Files
 - JPEG_Files
- Backup on:
 - Pen drive or hard disk.

Please Note:

All students are required to submit a USB pendrive containing scanned copies of their academic and admission-related documents at the time of physical admission verification. Please follow the guidelines strictly to avoid rejection or delay in admission formalities.

ANNEXURE-'B'

MBBS FEE STRUCTURE 2025-26 For All India Quota

A-1) College Fee - Students who are NOT domicile of Maharashtra i.e. Outside Maharashtra Students (OMS) (To be paid during Admission Process)					
Sr. No.	Details of Charges	Open Category	Reserved Category	EWS Category	Mode of Payment
1)	Admission Fees	Rs.1,500/-	Rs.1,500/-	Rs.1,500/-	DEMAND DRAFT / PAY ORDER IN FAVOUR OF "BRIHANMUMBAI MUNICIPAL CORPORATION" Payable at Mumbai. (Demand Draft / Pay Order - from "Scheduled Bank" Only)
2)	Term Fees (I/I & I/II)	Rs.1,52,100/-	Rs.1,52,100/-	Rs.1,52,100/-	
3)	Development Fund Fee	Rs.5,000/-	Rs.5,000/-	Rs.5,000/-	
4)	Library Fees	Rs.1,000/-	Rs.1,000/-	Rs.1,000/-	
5)	Locker Charges	Rs.200/-	Rs.200/-	Rs.200/-	
6)	Hospital Practice	Rs.1,200/-	Rs.1,200/-	Rs.1,200/-	
7)	Gymkhana Fee	Rs.500/-	Rs.500/-	Rs.500/-	
Total (Rs.)		Rs.1,61,500/-	Rs.1,61,500/-	Rs.1,61,500/-	

A-2) College Fee - Students who are domicile of Maharashtra (To be paid during Admission Process)					
(a)	(b)	(c)	(d)	(e)	(f)
Sr. No.	Details of Charges	Open Category	All Male & Female candidate of Reserve Category & Orphan (EWS, EBC, SEBC, OBC Female Candidate)	EWS, EBC, SEBC (Male Candidates)	Mode of Payment
1)	Admission Fees	Rs.1,500/-	Rs.1,500/-	Rs.1,500/-	DEMAND DRAFT / PAY ORDER IN FAVOUR OF "BRIHANMUMBAI MUNICIPAL CORPORATION" Payable at Mumbai. (Demand Draft / Pay Order - from "Scheduled Bank" Only)
2)	Term Fees (I/I & I/II)	Rs.1,52,100/-	**	**Rs.76,050/-	
3)	Development Fund Fee	Rs.5,000/-	Rs.5,000/-	Rs.5,000/-	
4)	Library Fees	Rs.1,000/-	Rs.1,000/-	Rs.1,000/-	
5)	Locker Charges	Rs.200/-	Rs.200/-	Rs.200/-	
6)	Hospital Practice	Rs.1,200/-	Rs.1,200/-	Rs.1,200/-	
7)	Gymkhana Fee	Rs.500/-	Rs.500/-	Rs.500/-	
Total (Rs.)		Rs.1,61,500/-	Rs.9,400/-	Rs.85,450/-	
** Reserved Category Students enlisted in column (d) & (e) above have to Apply at MAHADBT for Scholarship / Freeship. (Those Students who will not Apply to Scholarship / Freeship will have to pay Tuition Fees as per OPEN Category)					

B) Admission Form Fee - To be paid during Admission Process (All Students)			
Sr. No.	Details of Charges	Amount	Mode of Payment
1)	Admission Form Fee	Rs.590/- (Non Refundable)	All above students to procure admission form from Cash Section by Payment of Rs.590/- in CASH

C) University Fee - To be paid by all students after the cutoff date of admission.			
Sr.No.	Details of Charges	Amount	Mode of Payment
1)	Eligibility & Enrollment Fee	Rs.3,200/-	Fees must be paid by all students, irrespective of category, after the cutoff date through Demand Draft or Pay Order.
2)	Student Welfare Fund Fee	Rs.530/-	
3)	University Development Fee	Rs.100/-	
4)	Rashtriya Seva Yojna (Self Finance Unit)	Rs.10/-	
5)	Rashtriya Seva Yojna (Entry Fee)	Rs.10/-	
Total (Rs.)		Rs.3,850/-	

D) Deposit - To be paid by all students after the cutoff date of admission.			
Sr. No.	Name of Deposit	Amount	Mode of Payment
1)	College Deposit	Rs.2,000/-	The deposit must be paid by all students, irrespective of category, after the cutoff date through Demand Draft or Pay Order.
2)	Library Deposit	Rs.2,000/-	
Total (Rs.)		Rs.4,000/-	

Note - Students cancelling the admission on grounds of upgradation will have to pay Rs.1500/- as cancellation fees.
- Fee structure revised by competent authorities from time to time will be applicable.

ANNEXURE-'C'

MBBS FEE STRUCTURE 2025-26 for Maharashtra State Quota

A) College Fee – Students who are domicile of Maharashtra (To be paid during Admission Process)

(a)	(b)	(c)	(d)	(e)	(f)
Sr. No.	Details of Charges	Open Category	All Male & Female candidate of Reserve Category & Orphan (EWS, EBC, SEBC, OBC Female Candidate)	EWS, EBC, SEBC (Male Candidates)	Mode of Payment
1)	Admission Fees	Rs.1,500/-	Rs.1,500/-	Rs.1,500/-	DEMAND DRAFT / PAY ORDER IN FAVOUR OF "BRIHANMUMBAI MUNICIPAL CORPORATION" Payable at Mumbai. (Demand Draft / Pay Order – from "Scheduled Bank" Only)
2)	Term Fees (I/I & I/II)	Rs.1,52,100/-	**	**Rs.76,050/-	
3)	Development Fund Fee	Rs.5,000/-	Rs.5,000/-	Rs.5,000/-	
4)	Library Fees	Rs.1,000/-	Rs.1,000/-	Rs.1,000/-	
5)	Locker Charges	Rs.200/-	Rs.200/-	Rs.200/-	
6)	Hospital Practice	Rs.1,200/-	Rs.1,200/-	Rs.1,200/-	
7)	Gymkhana Fee	Rs.500/-	Rs.500/-	Rs.500/-	
Total (Rs.)		Rs.1,61,500/-	Rs.9,400/-	Rs.85,450/-	

** Reserved Category Students enlisted in column (d) & (e) above have to Apply at MAHADBT for Scholarship / Freeship. (Those Students who have will not Apply to Scholarship / Freeship will have to pay Tuition Fees as per OPEN Category)

B) Admission Form Fee – To be paid during Admission Process (All Students)

Sr. No.	Details of Charges	Amount	Mode of Payment
1)	Admission Form Fee	Rs.590/- (Non Refundable)	All above students to procure admission form from Cash Section by Payment of Rs.590/- in CASH

C) University Fee – To be paid by all students after the cutoff date of admission.

Sr.No.	Details of Charges	Amount	Mode of Payment
1)	Eligibility & Enrollment Fee	Rs.3,200/-	Fees must be paid by all students, irrespective of category, after the cutoff date through Demand Draft or Pay Order.
2)	Student Welfare Fund Fee	Rs.530/-	
3)	University Development Fee	Rs.100/-	
4)	Rashtriya Seva Yojna (Self Finance Unit)	Rs.10/-	
5)	Rashtriya Seva Yojna (Entry Fee)	Rs.10/-	
Total (Rs.)		Rs.3,850/-	

D) Deposit – To be paid by all students after the cutoff date of admission.

Sr. No.	Name of Deposit	Amount	Mode of Payment
1)	College Deposit	Rs.2,000/-	The deposit must be paid by all students, irrespective of category, after the cutoff date through Demand Draft or Pay Order.
2)	Library Deposit	Rs.2,000/-	
Total (Rs.)		Rs.4,000/-	

Note – Students cancelling the admission on grounds of upgradation will have to pay Rs.1500/- as cancellation fees.
– Fee structure revised by competent authorities from time to time will be applicable.

ANNEXURE - H

MEDICAL FITNESS

A candidate must be medically fit to undergo the professional course applied for. The medical fitness must be certified by a Registered Medical Practitioner in the prescribed proforma, as given below on a **Letterhead** or on this format with original seal and signature.

CERTIFICATE OF MEDICAL FITNESS

This is to certify that I have conducted clinical examination of Mr./Ms who is desirous of admission to Health Science Courses.

He/she has not given any personal history of any disease incapacitating him/her to undergo the professional course. Also, on clinical examination it has been found that he/she is medically fit to undergo the professional course.

Certified that he/she fulfills the following criteria.

- (1) Absence of any incapacitating and /or progressive systemic disease/disorder/condition,
- (2) Absence of any disability of upper limb/s.
- (3) Absence of any major visual/ auditory disability.
- (4) Absence of psychosis/neurosis/mental retardation,
- (5) Ability to maintain erect posture,
- (6) Reasonable manual dexterity.

Though, following deviations have been revealed, in my opinion, these are not impediments to pursue a career as a Medical / Dental / Ayurved / Homeopathy / Unani / Occupational Therapy / Physiotherapy / Audiology & Speech, Language Pathology / Prosthetics & Orthotics / Naturopathy and Yogic Sciences / BSc Nursing. **(Strike, which is not applicable):**

1.
2.
3.

Address of the Registered Medical Practitioner Date.	Signature
	Name
	Registration No.
	Seal of Registered Medical Practitioner

Annexure – IV

Office of the

Outward No.:-

Date:-

CERTIFICATE

TO WHOME IT MAY CONCERN

This is to certify that, the **Caste Certificate No.**.....
Dated..... issued to **Mr./Miss**
by the **Tahsildar / Magistrate** is Valid.

Further, it is stated that there is no provision of issuing separate **Caste Validity Certificate** in
..... State

Office Seal / Stamp

Signature of Tahsildar / Magistrate / Issuing Authority

कार्यालय

जावक क्र.

दिनांक:

जो कोई भी इससे संबंधित है उसके लिए

प्रमाणपत्र

प्रमाणित किया जाता है की, श्री. / कुमारी इनको,
तहसिलदार/ जिल्हा मॅजिस्ट्रेट कार्यालयद्वारा
निर्गमित किया हुआ जात प्रमाणपत्र क्रमांक दिनांक
वैध है ।

तथा, राज्यमें अलगसे जात वैधता प्रमाणपत्र निर्गमित करने
का कोई प्रावधान नहीं है ।

कार्यालयीन मोहोर

तहसिलदार / जिल्हा मॅजिस्ट्रेट तथा
संबंधित अधिकारी के हस्ताक्षर

ANNEXURE - J **Status Retention Form**

(To be sent to Competent Authority by the college)

Candidate's Name : _____ All India Neet Rank _____
 Category : _____ NEET UG Roll.No. : _____ Region Code : _____
 Address : _____
 _____ Pin Code: _____ Phone No. _____

To
 The Competent Authority,
 NEET UG 2025, Mumbai.

Sir/Madam,
 I, Mr./Miss _____ wish to retain the seat allotted
 (Name of Candidate)
 to me at _____
 (Name of the College)
 for _____ Course in Health Sciences for the academic year 2025-26.
 (Name of the course)

Declaration

I am fully aware that after filling this **Status Retention Form** that I will not be considered for any subsequent rounds of selection process for the year 2025-26. I also declare that I will not ask for reconsideration of my name for further selection process.

Date : _____
 Place : _____ Signature of Candidate

Signature of Parent/Guardian _____ Signature of Dean /Principal (with seal) _____
 (Cut here) -----
 (To be retained by the College)

To
 The Competent Authority,
 NEET UG 2025, Mumbai.

Sir/Madam,
 Mr./Miss _____ (All India NEET Rank. _____) wish to retain the
 (Name of Candidate)
 seat allotted to me at _____
 (Name of the College)
 for _____ Course in Health Sciences for the academic year 2025-26.
 (Name of the course)

Declaration

I am fully aware that after filling this **Status Retention Form** that I will not be considered for any subsequent rounds of selection process for the year 2025-26. I also declare that I will not ask for reconsideration of my name for further selection process.

Date : _____
 Place : _____ Signature of Candidate

Signature of Parent/Guardian

Signature of Dean /Principal (with seal)

ANNEXURE- X

PROFORMA FOR CANCELLATION OF ADMISSION

(To be filled in duplicate)

To,
The Dean / Principal,

Subject: Cancellation of Admission.

Respected Sir,

I, Mr./Ms.

SML No. was admitted to

course, at

college on

(date) under category.

Now I wish to cancel my admission since

- 1) I have secured admission through another Competent Authority for Engineering/ Architecture / Agriculture / Any other course
- 2) I wish to cancel it for personal reason/s.

I hereby request you kindly return my original documents and the amount of fees that I am entitled for, as per rules.

Thanking you,

Yours faithfully,

(Signature of Candidate)

Name & Address of candidate

.....

.....

.....

Pin Code

Tel. No.

For Office use only:

Amount Paid Rs.

Amount deducted Rs.

Amount refunded Rs.

Cheque No. & date

Bank particulars

Enclosure : Photocopy of selection letter from another Competent Authority (if applicable)

AFTER CUT OFF DATE
REQUIREMENT

1. Requirements After Cut-off Date:

After the cut-off date for admissions, students are required to submit the following documents as and when notified by the college:

- **Eligibility and Enrollment Documents:**
Submit all documents necessary for eligibility and enrollment as specified in **Annexure 'D'**, in compliance with MUHS (Maharashtra University of Health Sciences) guidelines.
- **Anti-Ragging Affidavits:**
Both the student and parent/guardian must submit separate anti-ragging affidavits as per the prescribed format. Refer to **Annexure 'F'** for details.
- **Indemnity Bond and Undertaking:**
Submit the following documents:
 - **Indemnity Bond** on ₹500/- non-judicial stamp paper
 - **Undertaking** on ₹500/- non-judicial stamp paper
 - Formats for both documents are available on the college website.

All submitted documents must be in the prescribed format and submitted within the timeline communicated by the college administration.

Annexure-'D'

After Cut-off date, all the admitted students should submit following documents required for Eligibility & Enrollment purpose for Maharashtra University of Health Sciences, Nashik.

Xerox Copy Set

Sr. No.	Name of documents
1)	Passport Size Photograph (.Jpg format) (Below 1 MB)
2)	SSC Mark sheet
3)	SSC Passing Certificate [Except CBSE, CISCE (ICSE) Board]
4)	HSC Mark Sheet
5)	Caste Certificate (if Applicable)
6)	Caste Validity Certificate (if Applicable)
7)	Non Creamy Layer Certificate (if Applicable)
8)	Economically Weaker Section Certificate (EWS) (if Applicable)
9)	Nationality / Age Proof Certificate / Valid Passport
10)	Domicile Certificate
11)	Income Certificate issued by Tahsildar (if Applicable)
12)	Other additional documents / Certificates (If applicable) (Hilly Area / MKB / DEF-1,2,3, / PWD / Orphan)
13)	Parent Domicile Certificate (For Hilly area & D1 & D2) (If Applicable)
14)	School Leaving Certificates / Transfer Certificate
15)	NEET-2025 Marksheet
16)	Allotment Letter / Selection Letter
17)	Migration Certificate (If HSC Board is other than Maharashtra Board)
18)	Medical Fitness Certificate (As per NEET Broucher format)
19)	Divyaang Certificate (if Applicable)
20)	Annexure-'IV' (Except for the State of Maharashtra in which there is no provision for issuance of separate Caste Validity Certificates)
21)	Annexure-'G' (Self-Declaration for Educational Gap)
22)	Annexure-'E' (Declaration Letter from a Student for Voter ID Registration)
23)	Copy of Gazette, Marriage Certificate and Affidavit (Submit original) in case of change in name
24)	Aadhar Card photocopy

Note:-

- 1) It is Mandatory to submit above self attested photocopies of above documents in chronological order.

Guidelines to Prepare above documents in PDF & JPEG Format (For the Eligibility & Enrollment from MUHS)

- Each of the above document to be scanned **individually** and saved as a separate **PDF** as well as **JPEG** file.

➤ **Scanning Tips:**

- Use a well-lit surface.
- Keep the document flat and clean.
- Scan one document at a time.
- Make sure the text is readable and no parts are cut off.

➤ **Saving Formats & Naming Conventions:** For Each Document:

Save as:

- One separate PDF file
- One separate JPEG file (image format)

➤ **File Naming Format:** Use clear and consistent file names, e.g.:

Document	PDF File Name	JPEG File Name
10th Marksheet	10th_Marksheet_NEETRollNo.pdf	10th_Marksheet_NEETRollNo.jpg
NEET Scorecard	NEET_Score_NEETRollNo.pdf	NEET_Score_NEETRollNo.jpg
Caste Certificate	Caste_Certificate_NEETRollNo.pdf	Caste_Certificate_NEETRollNo.jpg

➤ **File Size & Quality**

Format	Recommended Size	Tips
PDF	<600 KB each	Compress if needed using tools like SmallPDF, ILovePDF, or PDF24
JPEG	<600 KB each	Save in medium-high quality, avoid overly large images

➤ **Storing & Sharing**

- Create a folder named: NEETRollNo_EligibilityDocuments_MBBS
- Inside, make two subfolders:
 - PDF_Files
 - JPEG_Files
- Backup on:
 - Pen drive or hard disk.

Self -Declaration

Applicant's Photo

To,
The Registrar,
Maharashtra University of Health Sciences,
Dindori Road, Mhasrul
Nashik - 422004

I Son/Daughter of
..... aged Occupation
..... resident of
..... with UID (AADHAR) No.

Hereby declare that, I have passed Course
from

College during the year and I hereby state
that, I have not taken admission during the period of gap from to
..... period, hence, the gap arises in my education.

The information provided above is true and correct to the best of my personal
knowledge, information and belief. I fully understand the consequences of giving
false information. If the information is found to be false, I shall be liable for
prosecution and punishment under Indian Penal Code and /or any other law
applicable thereto.

Place :

Applicant's Signature.....

Date :

Applicant's Name

Annexure- E

पदवी, पदव्युत्तर पदवी प्रथम वर्ष अभ्यासक्रमास प्रवेश घेणाऱ्या सर्व मुला/मुलींकडून
प्रवेशाच्या वेळीच मतदार यादीमध्ये नाव नोंदणी करण्याच्या अनुषंगाने घ्यावयाचे
प्रमाणपत्र / हमीपत्र नमुना

हमीपत्र

मी , अभ्यासक्रम :

महाविद्यालयाचे नाव:

..... या महाविद्यालयात प्रथम वर्षात प्रवेश घेतला असून मी
दिनांक ०१/०१/..... रोजी १८ वर्षाचा /वर्षाची झालो / झाले आहे किंवा होणार
आहे. १८ वर्ष पूर्ण झाल्याबरोबर मी माझे नाव मतदार यादीत नोंदवुन घेणार आहे
अशी मी प्रतिज्ञा करतो/करते. यासाठी सोबत जोडलेला नमुना ६, ७ ८ व ८अ
व्यस्थितपणे भरलेला आहे.

स्वाक्षरी

नाव :

(Kindly fill 1 copies of the above form and bring along with you at the time of Admission)

ANNEXURE-'F'

Instruction Regarding Anti-ragging affidavit

Here is the step-by-step process for filing the Anti-Ragging Undertaking online via the official UGC Anti-Ragging Portal: <https://www.antiragging.in>

✓ Step-by-Step Process for Students & Parents:

Step 1: Visit the Official Portal

Go to the UGC Anti-Ragging website: <https://www.antiragging.in>

Step 2: Click on "Undertaking"

- On the homepage, click the button: "Click here to fill Anti Ragging Undertaking"

Step 3: Accept the Disclaimer

- Read the disclaimer, then click on "Next" to proceed.

Step 4: Fill Student's Details

You'll need to enter:

- Name of student
- Course (MBBS), year of study
- Institution details (select state, college)
- Roll number/admission number
- Email ID & mobile number
- Permanent address
- Present address
- Emergency contact number

Step 5: Fill Parent/Guardian Details

You'll need to enter:

- Name of parent/guardian
- Relationship to the student
- Email ID & phone number
- Address (if different from student)

Step 6: Confirm and Submit

- Once all required fields are filled, click Submit.
- A Reference Number will be generated.

Step 7: Download the PDF Affidavit

- After submission, a PDF anti-ragging affidavit will be generated.
- Download and print the PDF.
- Get it signed by both student and parent/guardian.

Step 8: Submit to the College

- Submit the signed hard copy of the PDF to your college.

- **Important Dates:**
- Counseling Schedule: As per [MCC/Maharashtra State CET Cell Authority]

IMPORTANT INSTRUCTIONS FOR MBBS ASPIRANTS

Dear Students and Parents,

This is to inform all MBBS aspirants seeking admission to our medical college that admissions are conducted strictly through official and centralized procedures. Kindly read and follow the instructions below carefully and completely to avoid any inconvenience or fraudulent activity.

1. Admission Only Through CAP Rounds (State & AIQ)

- All admissions to MBBS courses are carried out through the Centralized Admission Process (CAP):
 - All India Quota (AIQ) conducted by MCC (Medical Counselling Committee)
 - State Quota (85%) conducted by State CET Cell, Maharashtra
- No direct admissions are allowed at the college level.

2. Do Not Visit the College for Admission Without Allotment

- The college does not entertain walk-in admissions or spot admissions.
- Students must report to the college only after receiving an official seat allotment letter through the above-mentioned counseling rounds.

3. Do Not Pay Any Money to Any Agent or Third Party

- Do not give money or documents to any unauthorized person, agent, or consultant promising you an MBBS seat.
- The college has no agents or intermediaries. All admissions are strictly based on merit and official allotment.
- Any person claiming to guarantee a seat is engaging in fraud.

4. All Fee Payments Must Be Made Only to College's Official Account

- All fee-related payments should be made only after admission is confirmed through the CAP round.

5. Contact Us Directly for Any Clarification

- For genuine queries, contact only on:
- Official College Website: www.ltmgh.com
- Admission Helpdesk Email: hc.edu@ltmmc.edu.in
- Phone Number: 022-2403042 / 43 / 44.

6. Legal Action Will Be Taken Against Fraudulent Activity

- Any attempt to secure admission through unfair means or false documentation will result in:
 - Immediate cancellation of admission
 - Filing of FIR / legal action against the candidate and involved parties.

We urge all students and parents to follow the **official admission guidelines strictly and be cautious**. Let's work together to maintain the integrity and transparency of the admission process.

Wishing you the very best for your future.